

Meeting:	Audit and governance committee
Meeting date:	Tuesday 28 January 2020
Title of report:	Work programme for 2019/20
Report by:	Democratic services officer

Classification

Open

Decision type

This is not an executive decision

Wards affected

(All Wards);

Purpose and summary

To provide an update on the work programme for 2019/20 and comment on the action tracker for the committee.

Recommendation(s)

That:

- (a) Subject to any updates made by the committee, the work programme for 2019/20 (appendix 1) for the audit and governance committee be agreed; and**
- (b) Review and comment on the progress of actions in the tracker attached at appendix 2**

Alternative options

1. There are no alternative options as regards whether or not to have a work programme as the committee will require such a programme.

2. The committee could chose not to have an action tracker but at the meeting held on 28 November 2019 decided that one should be implemented in order to assure themselves that actions were being progressed.

Key considerations

3. The work programme is recommended as the committee is required to define and make known its work. This will ensure that matters pertaining to audit and governance are tracked and progressed in order to provide sound governance for the council.
4. The committee is asked to consider any further adjustments.
5. The routine business of the committee has been reflected as far as is known, including the regular reporting from both internal and external auditors.
6. The action tracker is to ensure that actions are progressed in a timely fashion.

Community impact

7. A clear and transparent work programme provides a visible demonstration of how the committee is fulfilling its role as set out in the council's constitution.

Equality duty

8. This report does not impact on this area.

Resource implications

9. There are no resource implications

Legal implications

10. The work programme reflects any statutory or constitutional requirements.

Risk management

11. The programme can be adjusted in year to respond as necessary to risks as they are identified; the committee also provides assurances that risk management processes are robust and effective

Consultees

12. The chief finance officer and monitoring officer have contributed to the work programme.

Appendices

Appendix 1 – 2019/20 Work Programme

Appendix 2 – Action Tracker

Background papers

None identified.